

# Best Practices – Software



*Check unreported sites report to determine if a site has been entered into the software, marked as Sentricon but a work order has not been completed*



*Do not move linear footage from site to site after communication*

*Changing product type after communication could trigger a Retrofit of Conversion charge*



*Awaiting renewal list can always be viewed within the communication area*

➤ *Once a site is due for renewal, the site will stay on the list until the site is renewed or canceled*

*Sentricon Anniversary Date is based off of the original install date (month/day) and does not change unless the site is inactivated then reactivated*

*Advancing “internal” renewal (s) will not advance the Sentricon renewal, must select to renew Sentricon*